

**TOWN OF JAMESVILLE
SPECIAL BOARD MEETING 4/22/2022
MINUTES**

The following is an account of the minutes taken at the Special Board Meeting held between 10:00 a.m. & 11:51 a.m. on 04/22/2022 at the Jamesville Town Hall, 1211 Water Street, Jamesville, NC 27846. Due to the COVID-19 Pandemic, social distancing measures were made available to all.

Attendees:

- Craig Tucker - Mayor
- Willis Williams - Mayor Protem
- Rachel Craddock – Commissioner
- Kimberly Cockrell – Commissioner
- Larris Tolson - Commissioner

Absentees:

- Mary Allen – Commissioner

- Minutes Recorder – Kimberly Cockrell, Town Clerk/Finance Officer

I. Call to Order

Mayor Craig Tucker called the meeting to order. Mayor Craig Tucker offered the prayer as well as welcomed all to the meeting.

II. Adoption of Agenda

- Commissioner Willis Williams made the motion to adopt the agenda as presented. Commissioner Rachel Craddock seconded. Motion unanimously passed. 4 Ayes - 0 Nays.

III. Public Comments – None

IV. American Rescue Plan Act – Policies and Budget Ordinance

1. Mayor Tucker gave a brief overview of the special meeting that was held on April 20, 2022. The board viewed part of a on demand recording that gave details on how to file and report the ARPA projects and expenditures. The report was due to the US Treasury by April 30, 2022. The board discussed that ARPA expenditure could be used for the full time employee's salaries and benefits. That would free up money so it could be used for water/sewer infrastructure repairs. Commissioner Larris Tolson made a motion giving the Town Clerk authority to do what is needed to submit the ARPA Expenditure report to the US Treasury. Commissioner Rachel Craddock seconded. Motion unanimously passed. 4 Ayes – 0 Nays.

V. FY 2022-2023 Insurance Renewal/Property Liability, Health & Worker Compensation

1. Town Clerk Kimberly Cockrell gave the board an update on the Insurance renewals for FY 22-23. There was an increase in the Health Insurance costs which will result in an increase of around \$8,000 for the year. It will be offset by the fact that Retiree Eric Martin will be transitioned from the regular medical plan to the Medicare supplement plan. The Property/Liability insurance will have an estimated 10% increase from the previous year. There will be no rate increase on the Worker's Compensation Insurance.

VI. Board Comments

2. Commissioner Rachel Craddock stated that she felt the board needed to move forward with searching for a new town attorney. Evan Lewis stated that before accepting the position that there was a conflict of interest since he was the attorney for Mid East Commission. Mr. Lewis stated that in the event there was a conflict between the Town of Jamesville and Mid East Commission that he would not be able to represent the town. Commissioner Craddock stated that she has calls in to Pritchett & Burch, Cole Phelps and Nathan James. She will bring information to the board at the May Regular Board Meeting.

VII. Adjourn

Commissioner Larris Tolson moved to adjourn at 11:51 a.m.

Respectfully submitted by:
Kimberly Cockrell
Town Clerk/Finance Officer