

TOWN OF JAMESVILLE
Budget Workshop – 5/25/2022
MINUTES

The following is an account of the minutes taken at the Budget Workshop held on May 25, 2022 at 5:00pm at the Jamesville Town Hall Meeting Room 1211 Water Street, Jamesville, North Carolina.

Attendees

- Craig Tucker - Mayor
- Willis Williams - Mayor Protem
- Rachel Craddock – Commissioner
- Kimberly Cockrell – Commissioner
- Mary Allen - Commissioner
- Larris Tolson - Commissioner

Minutes recorder: Kimberly Cockrell

Mayor Craig Tucker opened the meeting.

Mayor Tucker asked the board for approval of the proposed agenda. Commissioner Larris Tolson moved to approve the agenda as presented. Commissioner Willis Williams seconded. Motion unanimously passed. 5 Ayes – 0 Nays.

The board continued discussion of the FY 2022-2023 Budget for the General Fund, Water & Sewer Fund and ARPA fund. The payroll fund allocations were amended to include wages to be paid out of all three funds. The breakdown consists of:

Robert Cockrell	Water/Wastewater Operator	15% PB - 35% GF - 26% W/S - 24% ARPA
Kimberly Cockrell	Clerk	50% GF - 25% W/S - 25% ARPA
New Employee	Assistant Clerk	50% GF - 50% W/S
Samuel Lilley	Water/Wastewater Operator	5% PB - 45% GF - 26% W/S - 24% ARPA
Wayne Thomas	Maint. II	15% PB - 70% GF - 8% W/S - 7% ARPA
Mary Allen	Finance Commissioner	100% GF
Craig Tucker	Mayor	100% GF
Mary Allen	Commissioner	100% GF
Willis Williams	Commissioner	100% GF
Larris Tolson	Commissioner	100% GF
Rachel Craddock	Commissioner	100% GF
Kimberly Cockrell	Commissioner	100% GF

All fulltime employees received a 3% COLA with incentive bonuses of 4.85% in Administration and 4% in Operations. The Assistant Town Clerk position would increase 25% with initial wage base dependent upon new employee’s experience upon hire. The Finance Commissioners weekly wage reflects a 3% COLA increase.

Continued discussion of the following items to be included in the GF & W/S Budget:

- New line items were created to include the USDA Debt Loan Payment for the Equipment and a line item for Contingency Reserve Fund.
- The 2022 Real Property Tax Budget was calculated by taking the real property valuation of \$15,186,969 with an estimated collection rate of 88%. The 2022 Motor Vehicle Tax Budget was calculated by taking the motor vehicle valuation of \$3,736,424 with an estimated collection rate

of 98%. The tax rate will be \$0.73/\$100 valuation of property as listed for taxes as of January 1, 2022.

- There will be no increase in the Water and Sewer Utility Rates for FY 2022-2023.

Commissioner Rachel Craddock asked the board if a special meeting could be created to go into closed session with a town employee for personnel reasons. The board took discussion. Commissioner Mary Allen moved to have a Special Meeting on June 13, 2022 at 3:30pm for personnel reasons.

Commissioner Larris Tolson made a motion for Mayor Craig Tucker and Commissioner Rachel Craddock to put a policy together that requires the town employees to pick up debris when they are driving through town. Commissioner Mary Allen seconded. Motion unanimously passed. 5 Ayes – 0 Nays.

Commissioner Mary Allen moved to adjourn the meeting at 7:15pm. Commissioner Larris Tolson seconded. Motion unanimously passed. 5 Ayes – 0 Nays.

Respectfully submitted by Kimberly Cockrell