

TOWN OF JAMESVILLE
MONTHLY BOARD MEETING 02/13/2023
MINUTES

The following is an account of the minutes taken at the Regular Monthly Board Meeting held between 7:00 p.m. & 9:15 p.m. on 02/13/2023 at the Jamesville Town Hall, 1211 Water Street, Jamesville, NC 27846. Virtual meeting attendance was provided for public access through Zoom meeting.

Attendees

- Craig Tucker - Mayor
- Willis Williams - Mayor Protem
- Rachel Craddock - Commissioner
- Mary Allen – Commissioner (Attending via Zoom)
- Kimberly Cockrell – Commissioner

Minutes Recorder – Kimberly Cockrell, Town Clerk/Finance Officer

I. Call to Order

Mayor Craig Tucker called the meeting to order at 7:04 p.m. [Delay due to connecting Allen via Zoom from Mexico.] Commissioner Willis Williams offered the prayer. Mayor Tucker then welcomed all guests. Also in attendance were Employees Samuel Lilley, Robert Cockrell and Betty Williams, as well as, Ms. Kathy Waters with The Roanoke Beacon.

II. Adopt Agenda

Mayor Tucker amended the agenda to move item VII. New Business – E. Jamesville Ballfield – Water/Sewer Usage to be discussed under V. Reports – A. Mayor. Commissioner Rachel Craddock recommended moving item VII. New Business – M. Jamesville Cemetery to be addressed under IV. Public Comment. Said agenda item was discussed as listed, with another matter regarding the cemetery being dealt with during public comments. Commissioner Williams moved for approval of the agenda as amended, with a second given by Commissioner Craddock. Motion unanimously passed. 4 Ayes – 0 Nays.

III. Approval of Minutes [None – due to short turnaround time between meetings.]

IV. Public Comment

1. **Ms. Renea Beacham (in attendance) and Mr. Richard Wagner (attending via Zoom) – Headstone at Town Cemetery.** A request was presented to have two names on one headstone on a single plot, though only one interment of cremated remains would be placed. Currently, the ordinance language permits only one interment per plot. If multiple names are indicated on a headstone, it would imply multiple burials. For the site deeded (Jean Lombardo), it was explained by Ms. Beacham that only the wife’s ashes will be buried in the plot but it is wished to have the husband’s name engraved on the headstone even though his ashes will not be placed there.

The cemetery ordinance does permit in Section 7.2 that the town board may from time to time approve the number of infants and cremation urns placed in one grave site. After brief discussion of the request, Commissioner Williams moved to amend the town’s cemetery rules to reflect the request as soon as a policy could be properly written. In response to Commissioner Cockrell clarifying the board could still use Section 7.2 to address the subject request as well as similar future requests until ordinance language is updated, Commissioner Williams amended his motion to reflect Section 7.2 as the basis for the board’s recommendation for approval. Commissioner

Craddock gave the second. Upon call for the vote for approval, the motion passed unanimously. 4 Ayes - 0 Nays. The mayor summarized for Mr. Wagner that approval was given by the board, that the cited headstone can have two names.

V. Reports

A. Mayor - None

VII. New Business – E. Jamesville Ballfield – Water/Sewer Usage – Representing the local ball league was Mr. Jerry Ange, President. With the upcoming ball season about to start, the board addressed the water and sewer service at the ballpark and reviewed the past five years of usage. Mayor Tucker indicated he desires for the town to continue providing the utility at no charge; however, during previous winter months, there have been repeated problems with broken water lines causing extremely high usage leaks.

A consensus by the board agreed to provide the water free of charge up to 5,000 gallons, with billing to the ballpark association for any amount of usage over 5,000 gallons. Recommendations were made for year-round facility monitoring and the town office having a contact person who could be timely reached for emergency situations. Discussion included how an extreme leak situation anywhere could affect town-wide water supply needs, as well as residents being required to pay for their leak usage though with some adjustment. It was noted during 2022 as much as 1,000,000 gallons of town water were lost due to leaks. The mayor noted the town needs to be prudent and responsible in dealing with leak situations as it is like money going down the drain. Commissioner Craddock stated the ballpark is something good for the Town of Jamesville and the local area, but when a leakage occurs and a large amount of water is wasted, it is not fair to the town nor its citizens. Craddock then moved that after 5,000 gallons of usage, the ballpark be charged for water.

Mr. Ange acknowledged there was a water pipe burst during the past winter causing an excessive leak and that repairs were made. Said leak was reported to the ballpark by the town who discovered the leak. Mr. Ange indicated a cut off valve will be installed at the concession stand to have easy access for turn off versus having to use the main shut off at the road. Discussion concerning the bathrooms asked to make sure there are cut off valves in those locations as well, which Employee Lilley verified are installed. Lilley then interjected that the ballpark would be responsible for locating water lines past the main meter for any cut off valve installations. Overall, in addition to site monitoring, it was recommended that when the ballpark is not being used that the water be shut off and the bathrooms locked.

Commissioner Cockrell recalled previous attempts to contact ballpark representatives when a leak had been discovered multiple times but attention to resolve the leak was slow or even ignored. When water is provided at no charge, the recipient should still show respect by responsibility to keep facility use operating properly and to have due diligence with repairs. Referring to the million-gallon loss cited earlier, Cockrell pointed out the town still has to account for where the water went, covering both water and sewage usage. Concern was reiterated how town citizens would react negatively to one location not having to pay for water-leak usage when they have to. Commissioner Cockrell then recommended that if leak incidents continue to occur, the ballpark should become responsible for the entire water usage to avoid the town from being took advantage of financially. In concurrence, Commissioner Craddock offered the ballpark should first be given the chance to make things right but to be held accountable should the problem persist. It has become a bad situation, but in prior years, proper maintenance was done. An offer was extended by Craddock to try to work together with the ballpark and take care of this problem.

Commissioner Williams indicated he agrees with both sides, that the ballpark is an asset for the community and local kids but that the town has the fiduciary responsibility to have an enforceable policy. An agreement of use needs to be drawn up with a limit established, and a ballpark representative needs to be appointed as the responsible party to avoid negligence.

In supporting there should be a limit placed on the amount of free usage, Williams added that the town also has to remain mindful of being penalized by the NC League of Municipalities if determined to be a poor steward of tax payer money. Williams then offered a second on the motion and stated that the town have a policy and move forward with better communication between the ballpark and the town in setting parameters and what the expectations are, and if the expectations are not followed, then there is a method to check on how things are being handled.

Discussion by the mayor brought forward how the billing cycle works and the scenario that one month may show a 6,000-gallon usage by the ballpark. Billing is set per 1,000-gallon usage. Williams suggested that someone with the ballpark could explain the usage (i.e., a special event or if a problem had occurred) and a record could be established.

Mr. Ange asked to be the primary contact for the league should the town need to make someone aware of a situation at the ballpark and that he will personally make sure to investigate an issue (or to make further contact if out of town) and earnestly try to ensure its prompt resolve. Both Mr. Ange and the board members agreed to work together to have better communication.

Upon call for the vote, the motion carried unanimously. 4 Ayes - 0 Nays.

Time was approximately 7:40 p.m. at the end of this discussion.

B. Water/Wastewater Report - Samuel Lilley

Employee Samuel Lilley briefly reported on the following:

- On January 27, a leak was fixed at Ms. Jean Thompson's.
- On February 3, a chain was fixed in the gear box at the sewer plant.
- On February 7, Mr. Mike Houston assisted in finding a water line at the home of Ms. Angela Privott. The property has not had a functioning water meter for an extended period of time and needs to be corrected for reflecting actual use. Monthly billing has been done at base rate. The board agreed it is time to deal with said situation.
- Beginning February 3, Mr. Rob Sheldon worked several times on the sewer pump's meter clock to get it operating properly.

C. Public Works Report - Robert Cockrell

Employee Robert Cockrell reported he has made a diagram of the cemetery denoting each headstone and plot so the town has a current record of what has occurred at the site.

The F-150's check engine light has been on for some time and Big Al's initial diagnosis is the motor knocking as well as needing plugs and wires. To verify, a diagnostic fee of \$85 is required. Cockrell said he could change the wires but is not able to change the plugs which are notorious for breaking in Ford trucks and recommended that the experts do them. Plugs would be \$8-\$10 each and wires would be around \$100-\$150. The truck also needs new rotors, estimated at \$50, which can be done at the next time of changing the brakes. Total cost of repairs would be \$300-\$400 if a plug does not break off in the motor block.

Commissioner Williams moved that the board keep the F-150 running, to get it analyzed, whatever it takes. Commissioner Craddock seconded. Vote was unanimous. 4 Ayes - 0 Nays.

Employee Cockrell then mentioned he had done minor checks and repairs on other town vehicles and all seem to be operating okay.

D. Finance Officer - Kimberly Cockrell

1. **Financial Statements – January 2023.** Finance Officer Kimberly Cockrell presented and reviewed with board members the Financial Reports for January 2023.

In response to a question by Craddock regarding the water/sewer expenses for repairs and maintenance, Cockrell noted it does not include any vehicle repair costs, which is included under the general fund. Said expense related to the Marco ATS controller which was found to be faulty.

2. **Budget Amendments.** Finance Officer Cockrell reviewed proposed budget amendments and explained the purpose of each amendment [see documents below].

Commissioner Williams moved that the board approve the budget amendments, with the second given by Commissioner Craddock. Motion unanimously passed. 4 Ayes - 0 Nays.

GF BUDGET AMENDMENT #4 - 4/10/2023

	<u>CREDIT</u>	<u>DEBIT</u>
1038200 Herring Festival Revenue	\$22,000.00	
1040131 Travel		\$1,000.00
1040135 Advertising and Printing		\$500.00
1040148 Repairs		\$1,000.00
1040149 Diesel Fuel		\$500.00
1040196 Zoning Expense		\$1,000.00
1047049 Fuel		\$1,000.00
1048200 Herring Festival Expense		\$17,000.00
	\$22,000.00	\$22,000.00

***Amendment is for Herring Festival Revenue and Expenses, Additional Zoning Regulation expenses for travel trailers, backhoe maintenance and services due to inflation.

W/S BUDGET AMENDMENT #4 - 4/10/23

	<u>CREDIT</u>	<u>DEBIT</u>
3039300 Fund Balance Appropriated	\$4,800.00	
3071437 Advertising		\$400.00
3071717 Audit Fees (S)		\$200.00
3071317 Audit Fees (W)		\$200.00
3071848 Repairs & Maintenance (S)		\$1,000.00
3071448 Repairs & Maintenance (W)		\$1,000.00
3071839 Sewer Analysis (S)		\$1,000.00
3071439 Water Analysis (W)		\$1,000.00
	\$4,800.00	\$4,800.00

***Amendment is for additional advertising for grant projects, WWTP pump repair, increase in Water and Sewer Analysis costs.

3. **Amended FY 21-22 Audit Contract.** Finance Officer Kimberly Cockrell noted the amendment deals with modifying the audit submission date. The original date to be submitted to the LGC was October 31, 2022, and the audit was actually submitted December 13, 2022.

An amended contract was requested by the LGC. [Amended contract on file with the town clerk.]

Commissioner Williams moved for approval, with a second given by Commissioner Cockrell. The motion carried unanimously. 4 Ayes - 0 Nays.

4. **Town Board Response to Financial Performance Indicators of Concern [FPIC] – Unit Assistance List.** Finance Officer Kimberly Cockrell stated the town has a FPIC identified with its audit because of being designated as a distressed unit. A response needs to be submitted as to future plans the town is making to improve on those areas which helped to qualify for the distressed

designation. Cockrell presented a spreadsheet showing the qualifying points and parameters assigned as well as a proposed response for how the town is addressing each item.

Commissioner Williams commended F.O. Cockrell for the proposed response, as did Commissioner Craddock. Williams then moved to adopt the response, with a second by Craddock. Motion unanimously passed. 4 Ayes - 0 Nays. [Response on file with the town clerk.]

E. Mid-East

Commissioner Craddock recalled she missed the January meeting due to a fall with injury sending her on a med-flight ride to the trauma unit. There is no meeting scheduled for February.

F. Planning Board

Chairperson Delsie Williams indicated there is nothing to report at this time.

G. Herring Festival

As director of the NC Herring Festival, Commissioner Rachel Craddock reported that the festival planning is coming together and about to kick into high gear with twice-a-month meetings being scheduled. Carnival rides have been secured at a good deal. Musical entertainment has also been booked including local participants. T-shirts are being finalized this week. Costs of banners and signs are being estimated and designed.

1. Operational Funding. A separate bank account will be established to track the festival income and expenses. Initial funding of \$15,000 will be transferred from the general fund, as has been budgeted, and it is anticipated that sponsorship and vendor fees will recover the festival's base operational expenses. Discussion noted that sponsorship requests tend to be more favorable when done in person versus over the phone or simply leaving a form at the business. In order to venture forward, Commissioner Craddock moved to open the festival bank account and transfer the approved budgeted funds, with a second given by Commissioner Williams. The motion carried unanimously. 4 Ayes - 0 Nays.

2. New Power Pole Quote. C. B. Hough Electric has provided a \$2,000 itemized quote for installing the needed power pole for festival use. Installation (per quote) would be made by March 27. Commissioner Williams moved to approve the power pole quote installation, with a second given by Commissioner Cockrell. The motion carried unanimously. 4 Ayes - 0 Nays.

VI. Old Business

A. Water/Sewer Ordinance Enforcement

Town Clerk/Finance Officer Cockrell provided the monthly customer cut-off report for consideration by the board, in accordance with the Water/Sewer Ordinance #81 - Enforcement section. Commissioner Williams made the motion to approve the disconnections list as presented. Commissioner Craddock seconded. Motion unanimously passed. 4 Ayes - 0 Nays.

B. Telework Policy – Liability Insurance

Commissioner Cockrell reported she discussed the proposed telework policy with the town's insurance carrier and covered different liability scenarios. The underwriters need to be contacted for further information before a response can be given. Brief discussion by the board included examples of other jobs working from home. It was noted that a rider policy may be adequate for telework coverage, as well as a rider for the festival's insurance needs.

C. F-350 Quotes for Repair

Employee Robert Cockrell provided a detailed parts quote for needed repairs and maintenance for the F-350 truck. Note was made that the actual tire purchase is cheaper through Colony Tire than what the cost would be if the town ordered the tires under state-contract pricing. Prices given included \$937.92 in parts for brakes and \$440.62 for tires. Additional expenses involving labor

costs for brakes replacement was not quoted but given a ballpark estimate of two to three times that of the parts cost. Another quoted expense was for steering maintenance, being \$1,141.97 for just parts and not including labor. Said quoted expenses totaled \$2,520.51 (parts only), which easily could be over \$4,000 in parts if other issues were fixed. There are issues occurring with electrical problems, and parts and labor estimates could not be provided as Cockrell indicated he could not say for certain how long it would take to isolate what the problem is.

Commissioner Craddock pointed out the town has already spent a lot of money maintaining the vehicle and cannot support another \$2500 being spent which is only a portion of what could be spent to do what is currently needed for repairs and maintenance. Craddock recommended that it might be time for the town to invest in a different more substantial truck that is not constantly in the shop nor requiring even more maintenance. If the town were to go that route, Employee Cockrell suggested, consideration should be given to the purchase of a regular truck and a dump-bed trailer. The trailer would be easier for hauling and unloading anything versus having to climb in and out of a truck bed and could be pulled by any town vehicle or equipment, as well as much cheaper than a dump-truck purchase.

Discussion mentioned the use of a trailer and damage that may occur if improperly driven.

Further discussion covered that the F-350 could be sold as-is online (a government deals website) and that estimates be obtained for what could be purchased as a best fit for the town's needs. Commissioner Craddock then indicated "so move" with a second given by Commissioner Williams. Upon call for the vote, the motion unanimously passed. 4 Ayes - 0 Nays.

Other comments noted the town's F-550 has four-wheel drive capability. The tracker will be taken off the F-350 and put on the F-550.

Time was approximately 8:19 p.m.

VII. New Business

A. NCLM – Town & State Dinner 2023 – February 22, 2023 – Sold Out

Commissioner Cockrell indicated she was unable to make reservations as the event was sold out.

B. Mid-East Housing Authority Property – 1334 Main Street

Commissioner Cockrell reported there is no new information to report nor has there been any response. Discussion by the board considered pursuing contact through political relationships. Many approaches have been made and an answer had been promised by Mid-East's November 2022 meeting. Commissioner Williams offered to make another contact with Mid-East and investigate further if the Town of Jamesville could somehow obtain the subject property.

C. Animal Control – Roaming Animals

Commissioner Cockrell reported the town office has received complaints about dogs roaming within the city limits. The Town of Jamesville does not have a leash law but falls under Martin County's animal ordinance which was adopted by the town in 2018 as the governing law. The most recent complaints deal with non-aggressive dogs though other situations have been reported dealing with aggressive behavior. Comment was made that a dog's behavior is the responsibility of its owner.

As the matter is being presented to the board on how to address the ongoing complaints, suggestion was made by Commissioner Williams to contact the county's animal control office and apply some pressure regarding enforcement, with Mayor Tucker posing that a letter should also be sent to the owners. The mayor then indicated he has responded to complaints by telling people to contact the sheriff's department and make a report so that a record could be established and some type of action anticipated. There needs to be policy regarding an animal with repeated offenses.

Commissioner Craddock noted there has been recurring dog complaints relating to a specific site, with all that has been done by animal enforcement is just talking with the owner based on

witness reports as the officer did not personally observe a problem but was following current policy. There are several situations where persons are extremely afraid of their neighbors' free-roaming dogs which are pit bulls. Craddock and Mayor Tucker both recalled these same dogs have roamed the neighborhood and have aggressively approached other people and pets. How reports are usually handled is the pet owner is talked to but nothing further is done because of no physical harm occurring to either a person or a pet.

Sadly, these incidents keep repeating, and those involved have sincerely indicated they will shoot an aggressive dog if put in that position for ensuring protection while on their private property. Commissioner Craddock stated she would hate to see a dog killed but owners must somehow be mandated to be responsible and keep animals controlled by a leash or fence and not running loose causing problems. Commissioner Williams concurred incidents of roaming animals causing problems are continually increasing.

D. SHI Invoice – Computer Virus Protection

Finance Officer Cockrell presented a \$240 invoice for the town's virus protection for twelve laptops, with said cost doubling in price as compared to last year. Commissioner Williams moved to renew the virus license renewal, which he pointed out is necessary in this day and age of technology. Commissioner Craddock seconded. Upon call for the vote, the motion unanimously passed. 4 Ayes - 0 Nays.

E. Jamesville Ballfield – Water/Sewer Usage [Discussed under Mayor's Report]

F. Purchase Authorization Limits

Commissioner Craddock proposed that the board give authorization to Finance Officer/Town Clerk Cockrell to oversee town staff purchasing up to a given amount any items necessary to carry out their duties in their day-to-day job routine. For any purchase deemed needing board approval, such will be done. If F.O. Cockrell has to constantly call around to board members for approval of a certain purchase, it keeps her time tied up from attending to other duties. Craddock then commended Cockrell for years of being mindful of comparing costs and ensuring the town gets the best deals.

Commissioner Craddock then moved to give the authorization to F.O. Cockrell for purchasing approval. Commissioner Williams gave the second, suggesting a policy be written. F.O. Cockrell explained the last policy was set in 2014, but with inflation, everything has gone up. Current limits are set at staff can spend up to \$500 a day for operational purposes or order \$200 in office supplies. Craddock then recommended setting a purchase limit up to \$1,500 for necessary items, which was agreed to by board members. F.O. Cockrell pointed out any purchase that could wait for approval at a board meeting will continue to be done that way, as well as giving board members updates as certain purchases are made while in the course of a work day. Upon call for the vote, the motion unanimously passed. 4 Ayes - 0 Nays.

G. Ordinance – Herring Festival Road Closure

Commissioner Cockrell presented an ordinance declaring specific road closures during the upcoming festival. Said ordinance will be sent to NCDOT to officially request the same. Commissioner Williams indicated "so move" with a second by Commissioner Craddock. Upon call for the vote, the motion carried unanimously. 4 Ayes - 0 Nays.

TOWN OF JAMESVILLE
An Ordinance Declaring Road Closure for the Annual Herring Festival

WHEREAS, the Jamesville Board of Commissioners acknowledges a tradition that began in 1949 of providing an Annual Herring Festival for the pleasure of its citizens and visitors; and

WHEREAS, the Jamesville Board of Commissioners acknowledges the Annual Herring Festival requires approximately 36 hours for setup/break down, traffic control, sign removal and litter cleanup;

NOW THEREFORE IT BE ORDAINED by the Jamesville Board of Commissioners pursuant to the authority granted by G.S. 20-169 that they do hereby declare a temporary road closure during the day(s) and times set forth below on the following described portion of a State Highway System route:

Date(s) & Times: Road Closure begins Friday March 31, 2023 @ 12:00pm
Road Closure Ends Saturday April 1, 2023 @ 11:59pm

Road Closure Description: Main Street/Business U.S. 64 from the intersections of Main/Stewart Street to Main/Sunset Avenue.

This ordinance to become effective when signs are erected giving notice of road closure.

Adopted this 13th day of February, 2023.

Craig Tucker, Mayor

Attest:

Kimberly Cockrell, Town Clerk

H. Sidewalks and Trash Cans

Commissioner Craddock expressed frustration about a situation on St. Andrews Street near the US Hwy 64 intersection where a resident leaves their trash can on the sidewalk at all times. They have been asked repeatedly to remove the trash can off the sidewalk after trash pickup has occurred. When approached before and for a short time, the trash can was being pulled off the sidewalk but left by the power pole. The problem persists with blocking use of the sidewalk and persons having to walk into the road where traffic is approaching the spotlight.

Commissioner Cockrell pointed out St. Andrews Street is NCDOT maintained and posed if NCDOT had regulations regarding such. Commissioner Craddock indicated she would contact NCDOT and make inquiry if anything can be done, adding she would hate to see an injury or loss of life occur due to someone stepping off the sidewalk into a vehicle’s path.

I. Budget Workshop Dates

Finance Officer Cockrell stated the Town of Jamesville needs to have a completed FY 2023-24 proposed budget submitted to the LGC prior to May 15. After discussion regarding schedules, the following workshop dates and times were set: March 16 at 5:00 p.m. with a meal, April 13 at 5:00 p.m., and April 27 at 5:00 p.m. The proposed budget will then be submitted to the board at the May 8 meeting with a public hearing held June 12. With Jamesville being identified as a distressed unit, the budget cannot be adopted until the LGC gives its go-ahead.

J. 2022 Consumer Confidence Report

Commissioner Cockrell stated Mr. Mike Houston with NC Rural Water assisted town staff with the CCR report which is done on an annual basis. A reference to the report will be noted on this month's water billing so residents may obtain a copy if interested.

K. 2022 Wastewater Performance Annual Report

This report is due the end of February and will also be noted on the water billing. The report basically states there is no violation of the wastewater plant for 2022 and that the town was in compliance with all permit regulations.

L. Donation of J&W Railroad Maps and Pictures

Town Clerk Cockrell presented board members with maps and pictures donated by Mr. Charles "Bo" Dickerson. Mr. Dickerson has been doing some historical research on the road and offered copies to the Town of Jamesville for others to enjoy. Commissioner Williams moved to officially accept the maps and pictures and recommended that the board send a card of appreciation. Commissioner Cockrell seconded, and the vote carried unanimously. 4 Ayes - 0 Nays.

M. Jamesville Cemetery

Employee Robert Cockrell indicated he had cemetery matters to discuss with the board that may take about 45 minutes, also explaining that approval is necessary on some items needing to be done prior to grass mowing season. Time was nearing 9:00 p.m. Commissioner Kimberly Cockrell recommended the board have a workshop relating to the cemetery as there are many issues that need to be addressed, including increasing rates, the limited available plots and consideration of other options for interment. After a review of meeting schedules, a date was set for Thursday, February 23 at 3:00 p.m. to hold said workshop.

N. Tencarva Pump Impeller Quote

Employee Lilley noted there are several bad impellers that need to be changed for better performance (being at least ten years old), but due to the high cost, only one will be replaced at this time though four should be done in the near future. The quote for one impeller including tax is \$748.68. When the new system is installed, impellers will no longer need to be maintained, but until that time, they will need replacing if one goes down as is occurring often now. It was also pointed out that the availability of the item is also limited, requiring almost six months to a year on order. Commissioner Williams moved for approval of the purchase of one, with a second given by Commissioner Cockrell. The motion unanimously passed. 4 Ayes – 0 Nays.

O. Gorman Rupp Pump Repair Quote – Electric Motor Shop of Ahoskie

Employee Lilley commented this pump is difficult to break down and repair, but when rebuilt interiorly, it is like a new one. A new pump is approximately \$8,000 - \$9,000, with the proposed repair quote being \$4,550 plus freight. Commissioner Craddock moved to approve the repair quote with a second given by Commissioner Williams. The motion unanimously passed. 4 Ayes – 0 Nays.

P. Jamesville Town Board Vacancy

Commissioner Craddock indicated that her son, Preston Craddock, is interested in serving on the town board. Mayor Tucker stated that filling the open seat as soon as possible would also be beneficial to avoid having several board members at the office at the same time which technically qualifies as a quorum. Town Clerk Cockrell stated that advertisement will be made soliciting interested persons, and the board can take up at its next meeting discussion of any applicants. As a vote to go forward with filling the vacant board seat, Commissioner Williams indicated

“so move” with a second by Commissioner Craddock. The motion unanimously passed.
4 Ayes – 0 Nays.

VIII. Closed Session – Pursuant to NCGS §143-318.11(a)(6) Personnel - Nothing discussed.

IX. Board Comments

Jamesville Missions Project. Craddock reported that a vital meeting will be held March 28 at 9:00 a.m. at The Friendly Spot which will discuss the proposed home repair and maintenance projects for the Jamesville area being done by a missions team during the month of July 2023. Anyone interested in the project is invited to attend. Discussion was held about how to have this project advertised in order to encourage local volunteer and church participation for help as sleeping arrangements and meals need to be organized for the missions team. If all goes well, this missions project could become an annual outreach that benefits the Jamesville community.

X. Adjourn

Commissioner Craddock moved to adjourn at 9:15 p.m., with a second by Commissioner Williams. The motion unanimously passed. 4 Ayes – 0 Nays.

Respectfully submitted by:
Kimberly Cockrell,
Town Clerk/Finance Officer