

TOWN OF JAMESVILLE
SPECIAL BOARD MEETING 09/23/2022
MINUTES

The following is an account of the minutes taken at the Special Board Meeting held between 10:00 a.m. & 10:43 a.m. on 09/23/2022 at the Jamesville Town Hall, 1211 Water Street, Jamesville, NC 27846. Due to the COVID-19 Pandemic, social distancing measures were made available to all. Virtual meeting attendance was provided for public access through Zoom meeting.

Attendees

- Craig Tucker - Mayor
- Willis Williams - Mayor Protem
- Rachel Craddock - Commissioner
- Larris Tolson - Commissioner
- Mary Allen – Commissioner
- Kimberly Cockrell – Commissioner

Minutes Recorder – Kimberly Cockrell, Town Clerk/Finance Officer

I. Call to Order

Mayor Craig Tucker brought the meeting to order and offered the prayer. Mayor Tucker then welcomed everyone. Mrs. Delsie Williams was in attendance to the meeting. There were no other individuals in attendance.

II. Adopt Agenda

Mayor Craig Tucker asked for a motion to approve the agenda. Commissioner Willis Williams made the motion to adopt the agenda. Commissioner Kimberly Cockrell seconded. Motion unanimously passed. 5 Ayes – 0 Nays.

III. Public Comments

None

IV. Resolution to participate in a merger/regionalization feasibility study

Mayor Tucker briefly discussed the resolution to the town board. Commissioner Larris Tolson moved to approve the resolution as presented. Commissioner Rachel Craddock seconded. Motion unanimously passed. 5 Ayes – 0 Nays.

Town of Jamesville

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RESOLUTION BY GOVERNING BODY OF APPLICANT

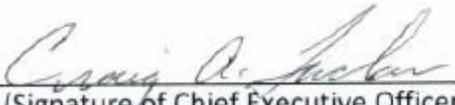
WHEREAS, The Town of Jamesville has need for and intends to conduct a study in a project described as a water and sewer partnership evaluation.

NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE TOWN OF JAMESVILLE:

The Jamesville Town Board acknowledges the participation in a merger/regionalization feasibility study with the (Towns of Bear Grass, Everetts, Hassell, Hamilton, Oak City, Parmele, Robersonville and Williamston, Martin County and the Martin County Regional Water and Sewer Authority).

By submittal of this resolution, we commit our willingness to cooperate to the extent necessary to perform a feasibility study to evaluate potential water and sewer partnerships for the purposes of ensuring the viability of all systems involved. Our collaboration in this study does not bind us to act on the recommendations of the study.

Adopted this the 23rd day of September, 2022 at the Jamesville Town Hall, 1211 Water Street, Jamesville, North Carolina.



(Signature of Chief Executive Officer)

Mayor – Town of Jamesville

(Title)



V. **USDA – Rural Partners Network – Letter of Interest**

Mayor Craig Tucker stated that submitting this letter of interest may be redundant for the county but feels that we should have one as well.

Commissioner Kimberly Cockrell explained that the Rural Partners Network is available for counties and town that would like to join. Mayor Tucker joined a prior meeting with the USDA, Martin County and other towns that spoke of this Network and how being a part of it would benefit everyone involved. Martin County will be submitting a Letter of Interest for Martin County and the towns within. The Jamesville Town Board decided to submit a letter of interest for Jamesville to make sure that we were included. No one from the county had forwarded information to us to show what had been submitted. This will be the only time that letters of interest would be accepted. Commissioner Rachel Craddock moved to approve to submit a Letter of Interest for the Jamesville Network. Commissioner Larris Tolson seconded. 5 Ayes – 0 Nays.

Commissioner Willis Williams stated that he feels that this is going to be real boom for small communities. This is a national project that is looking at all rural underserved communities. They will be looking at all of the federal programs and look at the needs of the rural communities that have not been met. These communities will be placed in like a “think tank” and the federal government will provide funding for needs. He stated that we need to make sure that we have a place at the table when this network is formed. It is vital that we are in the program.

VI. **Board Comments**

1. Mayor Tucker mentioned there were items that were regular maintenance that he wanted to speak with the board about.

The town has two pumps at the Hwy 171 Sewer Pumping Station. He has heard through discussions that one of the pumps is not functioning. All of the stress is being put on one pump. The employees worked one day on the weekend to get that pump back up and running. His understanding is that the pump runs it is clogged up and needs to be blown out. He was wondering why it has not been fixed.

There is a pump at Marco Pumping Station that has been recording the same amount pumped for over a year. When it is being checked the same number is being recorded. The gauge that registers the gallons needs to be replaced. The town has purchased a new gauge it just needs to be put on. He is going to address it with the employees but he wanted to bring it to the attention of the council before he did so. He feels that there are minor things that needs to be completed. Commissioner Willis Williams stated that some of the pumps are required to be repaired by the manufacturer if there is still a warranty in effect. We just need to make sure that is adhered to. Commissioner Larris Tolson stated that we need to weight the costs of a company doing the work versus the town employees if no warranty is in effect.

Commissioner Willis Williams mentioned that the town needed to do a maintenance schedule and have maintenance days to do that work on.

Mayor Tucker stated that he would check with the employees and see if maintenance could be added to their schedule. He feels that the pump at the Hwy 171 sewer pumping station needs to be up and running.

2. Commissioner Kimberly Cockrell mentioned that Bobby McAllister and two other engineers with Municipal Engineering came and discussed the Wastewater Treatment Plant. The needed to review the drawings for the current plant so they can proceed with engineering the new wastewater plant. The new plant will be a total complete package building. The bids for the new water plant will be going out and the contractors will have 30 days to submit their bids in.

Mayor Tucker asked if the town can have any say as to who they want the contractors to be for different areas (i.e. piping, etc.). Commissioner Cockrell stated that she felt that the general contractor that gets awarded the project would be choosing the subcontractors based on the bids that they received for each trade. Commissioner Willis Williams stated to keep it ethical the

general contractor would have to show how they chose the subcontractors. He continued that we could let a company know that it is out for bid if they were interested in bidding it.

3. Commissioner Willis Williams stated that the town needed to start communicating with individuals and setup a meeting to discuss the water needs for this end of the county. We need to obtain all of the information that the engineers require to write a grant application to extend our water lines. Commissioner Kimberly Cockrell mentioned that she talked with Mike McAllister regarding the grant application. Mr. McAllister stated that the town needed to obtain documentation that individuals are having problems with their wells and water quality. Those individuals need to be willing to hook on to the town's water system. If the town was to receive the grant it would extend the water lines and pay all of the customer fees to connect. The new customers would only be responsible for extending their lines to the water meter and pay the monthly water bill. Mayor Tucker mentioned that he is going to put a map together to show the amount of potential users that the town could have with the extended lines. Commissioner Willis Williams stated that there is a free company out of Virginia that will give GIS stats needed for the application.

Commissioner Williams also stated that for natural gas, we need to take a survey of the residents in town that would be willing to hook onto the service. The survey can then be taken to Piedmont Natural Gas Company to show that the need and customer base is there for them to extend lines throughout town.

VII. Adjourn

Commissioner Mary Allen moved to adjourn at 10:43 a.m. A second was given by Commissioner Larris Tolson. Motion unanimously passed. 5 Ayes – 0 Nays.

Respectfully submitted by:
Kimberly Cockrell,
Town Clerk/Finance Officer