

**TOWN OF JAMESVILLE**  
**SPECIAL MEETING 02/13/2025**  
**MINUTES**

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The following is an account of the minutes taken at the Special Board Meeting held between 6:05 p.m. & 8:00 p.m. on 02/13/2025 at the Jamesville Town Hall, 1211 Water Street, Jamesville, NC 27846.

**Attendees**

- Craig Tucker - Mayor
- Rachel Craddock - Commissioner
- Mary Allen – Commissioner
- Preston Craddock - Commissioner
- Kimberly Cockrell – Commissioner

**Absent:**

- Willis Williams - Commissioner

Minutes Recorder – Kimberly Cockrell, Town Clerk/Finance Officer

**I. Call to Order**

Mayor Craig Tucker called the special meeting to order at 6:05 p.m. and offered the prayer.

**II. Adopt Agenda**

Commissioner Preston Craddock moved to adopt the agenda as presented. Commissioner Mary Allen seconded. The motion unanimously passed. 4 Ayes – 0 Nays.

**III. Public Comment – None**

**IV. Closed Session – Pursuant to G.S. 143-318.11(a)(6) Personnel**

Commissioner Preston Craddock moved to go into closed session, with the second given by Commissioner Mary Allen. Vote was unanimous. 4 Ayes – 0 Nays. Time was 6:08 p.m.

Commissioner Preston Craddock moved to go out of closed session, with a second given by Commissioner Mary Allen. Vote was unanimous. 4 Ayes – 0 Nays. Time was 7:51 p.m.

The town board reviewed the applicants job applications for the Assistant Town Clerk vacancy. Commissioner Mary Allen moved for the board to interview Shirley Leggett, Dorothy Edmondson and Crystal Hardison at the Special Meeting to be held on Monday, February 17, 2025. Commissioner Preston Craddock seconded. Vote was unanimous. 4 Ayes – 0 Nays.

**VII. Adjourn**

Commissioner Mary Allen moved to adjourn at 8:00 p.m., with a second by Commissioner Rachel Craddock. The motion unanimously passed. 4 Ayes – 0 Nays.

Respectfully submitted by:  
Kimberly Cockrell,  
Town Clerk/Finance Officer