

TOWN OF JAMESVILLE
MONTHLY BOARD MEETING 08/09/2021
MINUTES

The following is an account of the minutes taken at the Regular Monthly Board Meeting held between 7:00 p.m. & 9:02 p.m. on 08/09/2021 at the Jamesville Town Hall, 1211 Water Street, Jamesville, NC 27846. Due to the COVID-19 Pandemic social distancing measures were made available to all. Virtual meeting attendance was provided for public access through Zoom meeting.

Attendees

- Dennis Anton - Mayor
- Willis Williams - Mayor Protem
- Rachel Craddock - Commissioner
- Larris Tolson - Commissioner
- Carolyn Martin - Commissioner
- Mary Allen - Commissioner

Minutes Recorder – Kimberly Cockrell, Town Clerk/Finance Officer

I. Mayor Dennis Anton brought the meeting to order and Commissioner Larris Tolson offered the prayer. Mayor Dennis Anton welcomed all to the meeting.

II. Adopt Agenda

Mayor Dennis Anton asked for a motion to adopt the agenda with the inclusion of the following items: Item X: Closed Session – Personnel NC G. S. §143-318.11(a)(6) and Item IX-E: New Business: Cemetery Lot – Request to Buyback. Commissioner Larris Tolson made the motion to adopt the agenda as amended. Commissioner Carolyn Martin seconded. Motion unanimously passed. 5 Ayes – 0 Nays.

III. Public Hearing – USDA Community Facilities Program

Around 7:07 p.m., Mayor Dennis Anton opened the public hearing for the USDA Community Facilities Program with mutual consent of the Town Board.

The public hearing was duly advertised in the Williamston Enterprise on July 29, 2021. The purpose of the public hearing was to hear public comments regarding the Town’s proposal to obtain a loan and grant assistance from USDA, Rural Development for the purchase of a backhoe, side cutter, and truck. Upon approval of the loan, the collateral would be an installment purchase agreement.

Town Clerk/Finance Officer Kimberly Cockrell commented the Town wanted to purchase the following equipment: 2021 F550 Truck with dump bed (\$72,789.54); Loader/Backhoe Tractor (\$57,404.46); and a Hydraulic Boom Mower (\$14,124.00), for a total grant/loan amount of \$144,318.00.

Commissioner Willis Williams explained that the Town equipment was over 40 years old. The backhoe and a truck (purchased secondhand) broke down a few of weeks ago. Recently, the Town learned about a program through USDA whereas towns like Jamesville, who were at or below poverty level and were very bad in terms of resources could apply for grants/loans to make large equipment purchases. The program would pay for a large amount of the purchase with grant funds

and the balance with loan funds. (At the July 12, 2021 Regular Board Meeting, the Board unanimously approved moving forward with the purchase of the backhoe and to apply for funding through the USDA.) The Town applied and it appeared the Town was eligible for the backhoe funding as well as for additional equipment. Town Clerk /Finance Officer commented the application was for a grant of \$108,200, a loan of \$36,000 and the Town would have to contribute the difference of \$118.46. The total cost of \$144,318 would include legal fees.

Commissioner Willis Williams stated now was the time for those in support of the project or opposed to the project to speak, if they wanted to do so. There were no public comments.

The Board took discussion. Board members reiterated their support of the purchases, whereby, Commissioner Larris Tolson made the motion to accept the bids and to purchase the equipment as stated. Commissioner Rachel Craddock seconded. Motion unanimously passed. 5 Ayes – 0 Nays.

The USDA Community Facilities Program was also listed on the August 9, 2021 agenda under New Business as an action item for the Board.

Around 7:12p.m., Commissioner Larris Tolson made the motion to close the public hearing for the USDA Community Facilities Program. Commissioner Willis Williams seconded. Motion unanimously passed. 5 Ayes – 0 Nays.

III. Public Hearing – USDA CDBG Wastewater Treatment Plant Improvements (CDBG-I)

Around 7:13 p.m., Mayor Dennis Anton opened the public hearing for the USDA Community Development Block Grant (CDBG) Wastewater Treatment Plant Improvements (CDBG-I), with the Board’s consensual agreement.

The public hearing was duly advertised in the Williamston Enterprise on July 22,2021. Mayor Dennis Anton turned the Public Hearing over to Mr. Michael McAllister, Principal Project Manager with Municipal Engineering Services Company, PA., who read and discussed the purpose of the public hearing via “Zoom video chat” as follows:

“The Board of Commissioners for the **Town of Jamesville, NC**, held a public hearing on **August 9, 2021**, for providing an explanation and description of the **FY 21-22** Fiscal Year North Carolina U.S. Department of Agriculture (USDA) Community Development Block Grant CDBG Wastewater Treatment Plant Improvements (CDBG-I). Mr. Michael McAllister stated that the purpose of the public hearing was to obtain citizen’s views and to respond to funding proposals, and answer any questions posed by citizens. Mr. Michael McAllister also stated that the public hearing must cover the Town’s community development needs, development of the proposed activities, and a review of program compliance before the submission of the Town’s CDBG-I funding application to the State of North Carolina.

The Town proposes requesting funding from USDA’S CDBG-I program for the Town of Jamesville Wastewater Treatment Plant Improvements. The proposed project will meet the following community and housing needs of the Town Jamesville by improvements to the Town’s Wastewater Treatment Facility.

The purpose of the CDBG-I grant program is to improve the quality of life for low to moderate-income people by providing a safe, clean environment and clean drinking water through water and sewer infrastructure improvements and extensions of service.

- To benefit a residential area where at least 51% of the beneficiaries are low to moderate-income as defined by the United States Department of Housing and Urban Development.
- To perform eligible activities.
- To minimize displacement, and
- Provide displacement assistance as necessary.

For the fiscal year of **FY 21-22** the CDBG-I funding available is expected to be **\$2,000,000**, and each the maximum available grant is \$2.0 million over a 3-year period. Applications for funding are received on **September 30, 2021**.

The State of North Carolina has chosen to fund several activities: water and sewer infrastructure, neighborhood revitalization, COVID-19 related projects, and economic development projects that lead to job creation or retention. The infrastructure program or CDBG-I program can fund a range of water and sewer infrastructure and economic development activities, including, but not limited to the following:

Water:

- Projects that resolve water loss in distribution systems
- Projects that extend public water to areas with contaminated wells
- Projects that extend water lines to areas with dry wells
- Projects that assist with low water pressure in public water systems
- Projects that regionalize two or more water systems
- Project that rehabilitates or replaces a water treatment plant

Wastewater:

- Projects that resolve inflow and infiltration to collection systems and surcharges from pumps stations and manholes.
- Projects that extent public sewer to areas with failed septic tanks.
- Projects that rehabilitate a wastewater treatment plant to allow for greater efficiency/compliance with regulations.

The Town is seeking an amount in CDBG-I funds not to exceed \$2,000,000 for improvements to the Town of Jamesville Wastewater Treatment Facility. The purpose of the Town's request is to replace existing sub-standard treatment units before they fail.

The project proposed by the Town of Jamesville was identified in FY 20-21Capital Improvement Plan/Asset Management Plan 2020. Informal community meetings were held in the project area to inform citizens of the potential project and get feedback from the residents.

A total of 100% of the CDBG- I funding will be used to benefit Low to Moderate Income (LMI) people. The project area in the Town of Jamesville has been determined to have an area-wide LMI of 64.2 %. The project area includes the entire Town of Jamesville.

The range of activities covered by the CDBG-I funds for the Town of Jamesville Wastewater Treatment Plant Improvements includes:

- Construction.
- Environmental Review

- Engineering Design
- Construction Administration and observation.
- Legal activities.
- Surveying.
- Grant Administration.

If the Town of Jamesville is awarded a CDBG-I grant, the Town is required to adhere to federal procurement requirements and other federal regulations, which include:

- American with Disabilities Act/Section 504 Survey
- Davis-Bacon & Related Labor Acts
- Adoption/Submittal of a Citizen’s Participation Plan
- Adoption/Submittal of an Equal Opportunity Plan
- Adoption/Submittal of a Fair Housing Plan
- Adoption/Submittal of a Language Access Plan
- Adoption/Submittal of a Relocation Assistance Plan
- Adoption/Submittal of a Section 3 Plan
- Excess Force Provision

The State of North Carolina requires that if the Town of Jamesville receives CDBG grant funding that the Town will certify that they will comply with the requirements of the general displacement and relocation policy for CDBG grant funding. This policy assists low to moderate-income people with costs associated with relocation or displacement, should such relocation become necessary due to the project activities. CDBG funds can be used for those costs, if necessary. If no displacement and relocation will occur as a result of the proposed CDBG grant activity, then the Town of Jamesville confirms that during this public hearing.

In the past, the Town has applied for and received the following completed CDBG project:

- List Name of Projects:
No Projects were identified

The Town will submit its CDBG-I application for the Town of Jamesville Wastewater Treatment Plant Improvements on September 30, 2021. The CDBG-I application will be available for review during normal business hours at the Town Hall, located at 1211 Water Street, Jamesville, NC. Additional information is available from Kimberly Cockrell, Town Clerk. Should you have any complaints or grievances regarding the subject public hearing, they should be addressed to the addressee mentioned above within 10 business days or by October 10, 2021, and a written to the written complaints and/or grievances will be sent by the Town/City/County within 10 business days, where practicable”.

Public Comments: There were no public comments.

Around 7:33 p.m., Mayor Dennis Anton closed the Public Hearing with the consensus of the Town Board.

IV. Approval of Minutes

Commissioner Rachel Craddock moved to approve the following minutes as presented. Commissioner Larris Tolson seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

- Regular Board Meeting – July 12, 2021

VI. Public Comments

1. Mr. Randy Perry commented that he had the selective misfortune of leaving a water hose attached to his faucet without the faucet being cut off. Consequently, the hose burst, resulting in a water bill that was twice the normal amount. After speaking and discussing the water ordinance regarding abnormal bills and water leaks with Town Clerk/Finance Officer Kimberly Cockrell, Mr. Randy Perry stated while he understood what the ordinance said, he felt it did not address the veracity of the situation. Mr. Randy Perry's contention was that the bill excess was water and did not go through the sewer system. Mr. Randy Perry commented the bill had already been paid and he was not asking for a refund. Adding, he felt the policy needed to be readdressed.
The Board took discussion. Commissioner Rachel Craddock commented on how the Board normally addressed these issues. Commissioner Willis Williams discussed why measures had been put in place – to make the water system financially sustainable. Commissioner Larris Tolson suggested adding the item to a future meeting for further discussion because he agreed this section of the ordinance needed to be readdressed. Commissioner Larris Tolson made the motion to adjustment the account for Mr. Randy Perry in accordance to the Water & Sewer Ordinance #81 Section Enforcement. Commissioner Willis Williams seconded. Motion unanimously passed. 5 Ayes - 0 Nays.
2. Mr. Hal Davis, NERSBA introduced Mr. William “Billy Ray” Askew, who began employment with NERSBA in January 2021. The NERSBA Board approved Mr. William Askew to become NERSBA Principal in June 2021, effected July 1, 2021. Mr. Hal Davis, now former NERSBA Principal, commented he would serve in an external role as Executive Director. Mr. Hal Davis thanked the Town Board for their support since 2014. Adding, the school may be receiving a \$77,000 grant and if approved, NERSBA would be back to the Board to discuss their plans. Board Members welcomed Mr. William Askew to the community. Principal William Askew thanked the Board and answered general questions.

VII. Reports

A. Mayor

1. None

B. Water/Wastewater Report - Samuel Lilley

1. Mr. Samuel Lilley reported via Zoom that overall, things went pretty good last month except for the discovery that the pump station at Rivers Edge had quit and maybe burnt out. Two pumps were installed originally at the station. The pump had been down for about four weeks or more. Requests for quotes to rebuild as well as to get a new one had been sought. Mr. Samuel Lilley recommended buying a new one because the pump in question had been in operation since the inception of the plant. Reportedly, Mr. Samuel Lilley and Mr. Robert Cockrell had been working on badly needed improvements at the Wastewater Treatment plant. Mr. Samuel Lilley commended Mr. Robert Cockrell for his assistance and expertise. Town Clerk/Finance Officer received a bid proposal in the amount of \$7,411.19 from Core & Main to purchase a pump for the Rivers Edge Pump Station.

C. Public Works Report

1. Mr. Robert Cockrell reported on the quotes collected for materials for repairs and to rebuild an aerator at the Wastewater Treatment Plant, estimating at a little over \$850. Mr. Samuel Lilley had mentioned earlier Staff could do the work.

Commissioner Larris Tolson made the motion to move forward with the WWTP repairs and to use ARP funds to cover the cost. Commissioner Willis Williams seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

Commissioner Larris Tolson made the motion to purchase, with ARP funds, a new pump for Rivers Edge (\$7,411.19 from Core & Main) and repair the current pump, if repairable, for use as a backup. Commissioner Willis Williams seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

D. Finance Officer - Kimberly Cockrell

1. Financial Statements – July 2021

Finance Officer Kimberly Cockrell presented the Financial Reports for July 2021.

2. Budget Amendment(s)

Finance Officer Kimberly Cockrell provided General Fund Budget Amendment #2 for American Rescue Plan (ARP) funds and Water & Sewer Amendment #1 for American Rescue Plan (ARP) funds. Commissioner Willis Williams made the motion to approve the budget amendments shown below. Commissioner Larris Tolson seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

Budget Amendments FY 2021-2022

GF BUDGET AMENDMENT #2 – 8/9/2021

	<u>CREDIT</u>	<u>DEBIT</u>
1035200 American Rescue Plan Funding		\$65,000.00
1048400 American Rescue Plan Exp	\$65,000.00	
	\$65,000.00	\$65,000.00

***American Rescue Plan Funds were transferred to the Water/Sewer Fund

W/S BUDGET AMENDMENT #1 - 8/9/2021

	<u>CREDIT</u>	<u>DEBIT</u>
1038600 American Rescue Plan	\$71,228.00	
3071491 American Rescue Plan (W)		\$11,228.00
3071891 American Rescue Plan (S)		\$60,000.00
	\$71,228.00	\$71,228.00

***To add American Rescue Plan Funds to the budget

E. Mid-East

1. Commissioner Rachel Craddock reported the Mid-East Commission Board did not have a meeting scheduled for this month.

Planning Board

1. In the absence and at the request of Zoning/Planning Board Chairperson Delsie Williams, Town Clerk/Finance Officer Kimberly Cockrell reported the Zoning/Planning Board appointed the following individuals as officers for FY 2022: Chairperson, Mrs. Delsie Williams; Co-Chairperson, Mr. Robert Cockrell; and Secretary/Treasurer, Mrs. Kimberly Cockrell.

VIII. Old Business

A. Water/Sewer Ordinance Enforcement

1. Town Clerk/Finance Officer Kimberly Cockrell provided the monthly customer cut-off report for consideration by the Board, in accordance to Water/Sewer Ordinance #81-Enforcement section. Commissioner Larris Tolson made the motion to approve the August 2021 customer cut-off list for delinquent accounts as normal. Commissioner Mary Allen seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

B. Zoning Ordinance 160A Update

1. Town Clerk/Finance Officer Kimberly Cockrell commented there was nothing new to report. The Zoning Ordinance was still being worked on.

C. Hardison Drive – Sink Hole

1. Town Clerk/Finance Officer Kimberly Cockrell commented on talking with Mr. John Cox, Cox-Edwards Company, Inc. about the Hardison Drive sinkhole. While willing to do the work, Mr. John Cox stated he was extremely busy and gave an estimated wait time of about two months before work could begin. (At the July 12, 2021, Town Clerk/Finance Officer Kimberly Cockrell presented and the Board approved what had been described by Cox as a worse-case-scenario quote of \$30,750 to repair the Hardison Drive sink hole.) Cox and Town Staff suggested filling the sink hole with rock for the meantime. The question was should the Town seek new bids or stay with the current bidder. The Board took discussion. Commissioner Larris Tolson made the motion to stay with the current bidder (Cox). Commissioner Willis Williams seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

D. RPZ Backflow Preventer WWTP

1. Town Clerk/Finance Officer Kimberly Cockrell commented she talked to Futrell Plumbing and he was going to follow up Mr. Samuel Lilley to talk about the scope of the project. As of the meeting, no contact had been made. Commissioner Rachel Craddock stated she had talked to Futrell as well and suggested Mr. Samuel Lilley contact Futrell, now that a contact telephone had been established.

E. NCDEQ Additional Funding for Water Plant

1. Town Clerk/Finance Officer Kimberly Cockrell read information received for a revised letter of intent to fund dated August 1, 2021 from the NC Department of Environmental Quality (NCDEQ) regarding the Water Treatment Plant Replacement Spring 2021 application cycle. The Division of Water Infrastructure had reviewed the application, and the State Water Infrastructure Authority has approved the project as eligible to receive an additional Drinking Water State Revolving Fund (DWSRF) loan of \$1,847,934. One hundred percent of the additional loan (up to a maximum of \$500,000) will be forgiven. In the letter it was stated that this would bring the DWSRF loan total to \$2,754,000. Town Clerk/Finance Officer Kimberly Cockrell added based on knowledge gained at a recent meeting, NCDEQ did not have additional funding available at this time.
Project Manager Michael McAllister, of Municipal Engineering, commented it was his understanding from the same meeting attended by Town Clerk/Finance Officer Kimberly Cockrell that the majority of grant monies maybe available next spring, after the state budget was passed. Mr. Michael McAllister concurred the Town of Jamesville could not incur this amount of debt and his firm would pursue every avenue possible to obtain grant funding. Mr. Michael McAllister mentioned a conference call scheduled for Wednesday, 2 p.m. between members of Municipal Engineering Staff, Project Engineer Bobby Blowe and himself, with Ms. Susan Kubacki, Mr. Vincent Tomaino and others at NCDEQ to talk

about Viable Utilities Reserve monies available. The goal was to find a solution that would work and would keep the Town out of debt.

IX. New Business

A. USDA Community Facilities Program

1. Town Clerk /Finance Officer mentioned the public hearing for USDA Community Facilities Program was held earlier in the meeting. The application was for a grant of \$108,200, a loan of \$36,000 and the Town would have to contribute the difference of \$118.46. The total cost of \$144,318 would include legal fees. Town Clerk/Finance Officer Kimberly Cockrell added the loan of \$36,000 would be at 2.25% interest rate over a period of 10 years. The Town planned to purchase the following equipment: 2021 F550 Truck with hydraulic bed (Feyer Ford/Lincoln, Williamston Branch); Loader/Backhoe Tractor (Mitchell Tractor & Equipment Co, Washington); and a Hydraulic Boom Mower (Lilley International, Williamston). The Board was asked to approve the application as proposed with USDA, retroactive to the date of the application. Commissioner Larris Tolson made the motion to approve the application retroactive to the date of the application. Commissioner Rachel Craddock seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

B. Resolution for Approving the Local Water Supply Plan

1. Town Clerk/Finance Officer Kimberly Cockrell explained a Resolution for Approving the Local Water Supply Plan must be adopted by the governing board. Adding, the plan dated 2020 was generated as a courtesy and service by the Division of Water Resources (DWR), listing Mr. Charles Winstead as the contact person. (NC G.S. §143-355 (l) states “Local plans shall be revised to reflect change in relevant data and projection at least once each five years, unless the Department requests more frequent revision”.) Commissioner Larris Tolson made the motion to adopted the Resolution for Approving the Local Water Supply Plan as shown below. Commissioner Willis Williams seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

TOWN OF JAMESVILLE RESOLUTION FOR APPROVING LOCAL WATER SUPPLY PLAN

WHEREAS, North Carolina General Statute 143-355 (l) requires that each unit of local government that provides public water service or that plans to provide public water service and each large community water system shall, either individually or together with other units of local government and large community water systems, prepare and submit a Local Water Supply Plan; and

WHEREAS, as required by the statute and in the interests of sound local planning, a Local Water Supply Plan for the Town of Jamesville, has been developed and submitted to the Jamesville Town Board of Commissioners for approval; and

WHEREAS, the Jamesville Town Board of Commissioners finds that the Local Water Supply Plan is in accordance with the provisions of North Carolina General Statute 143-355 (l) and that it will provide appropriate guidance for the future management of water supplies for the Town of Jamesville, as well as useful information to the Department of Environmental Quality for the development of a state water supply plan as required by statute;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Jamesville that the Local Water Supply Plan entitled, Local Water Supply Plan dated 2020, is hereby approved and shall be submitted to the Department of Environmental Quality, Division of Water Resources; and

BE IT FURTHER RESOLVED that the Jamesville Board of Commissioners intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice.

This the 9th day of August, 2021.

Name: DENNIS ANTON

Title: MAYOR

Signature: _____

ATTEST:

(SEAL)

Kimberly Cockrell, Town Clerk

C. DEQ Letter of Intent to Fund AIA Water & AIA Wastewater Grants

1. In response to the application(s) submission, NCDEQ sent the Town of Jamesville letters of intent to fund the Asset Inventory and Assessment Grants for Water and Wastewater in the amount of \$150,000 each. The letter stated the first milestone for the Water AIA and Wastewater AIA grants was the submittal of a preliminary project scope that included a cost estimate and schedule for each major task by September 1, 2021. The AIA scope of work was to be limited to potential or existing infrastructure supporting interconnections with regional partners. The grant agreement(s) and information package would be sent for signature and approval, upon NCDEQ review and acceptance of the information.

The Board took discussion on the advantages and disadvantages of the grants. Commissioner Larris Tolson suggested keeping the AIA monies awarded to the Town of Jamesville. Commissioner Willis Williams suggested changing and add wording on the resolution to include the Valentine and Van Heath projects, stating anticipated work. Also, to work with the League of Municipalities to create a Memorandum of Understanding (MOU) regarding the Town of Jamesville's stance on the rate study and regionalization merger.

Mr. Michael McAllister, of Municipal Engineering Services, recommended submitting the information for the AIA Water & AIA Wastewater Grants now, and dealing with a response to the AIA Rate Study/Regional Merger Study later. Commissioner Larris Tolson made the motion to proceed with the acceptance of the AIA Water and Wastewater grants and for Municipal Engineering Services to develop for submission the preliminary project scope, including cost estimate and schedule. Commissioner Rachel Craddock seconded. Motion unanimously passed. 5 Ayes – 0 Nays.

D. Resolution Requesting USDA CDBG State Grant Assistance for WWTP

1. As stated in the resolution, the Town of Jamesville has need for and intends to construct a Wastewater Treatment Plant. On behalf of the Town, Municipal Engineering Services, PA intends to complete an application requesting USDA CDBG State Grant assistance for the project. The resolution would also designate Commissioner Rachel Craddock as the authorized official to execute and file an application on behalf of the Town. Commissioner Larris Tolson made the motion to adopt the resolution as shown below. Commissioner Willis Williams seconded. Motion unanimously passed. 5 Ayes – 0 Nays.

RESOLUTION BY THE BOARD OF COMMISSIONERS
OF THE TOWN OF JAMESVILLE

WHEREAS, Title I of the Federal Housing and Community Development Act of 1974, as amended, has established the U.S. Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Program, and has authorized the making of grants to aid eligible units of government in funding the cost of construction, replacement, or rehabilitation wastewater infrastructure, and that the North Carolina Department of Environmental Quality (NCDEQ) Division of Water Infrastructure (DWI) was delegated the authority by the state legislature to administer the water and wastewater infrastructure portion of the state grant monies received from the U.S. HUD CDBG program by Session Law 2013-360, Section 15.15(a) as amended by Section 5.3 of Session Law 2013-363, and

WHEREAS, The Town of Jamesville has need for and intends to construct a wastewater treatment works, project described as (the rehabilitation of the Town of Jamesville’s Wastewater Treatment Facility), and

WHEREAS, The Town of Jamesville intends to request state grant assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE TOWN OF JAMESVILLE:

That Town of Jamesville, the Applicant, will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system.

That the Applicant will provide for efficient operation and maintenance of the project on completion of construction thereof.

That Rachel Craddock, Commissioner, the Authorized Official, and successors so titled, is hereby authorized to execute and file an application on behalf of the Applicant with the State of North Carolina for a grant to aid in the construction of the project described above.

That the Authorized Official, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the Applicant has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 9th day of August, 2021 at Jamesville, North Carolina.

(Signature of Chief Executive Officer)

Mayor

(Title)

E. Cemetery Lot – Request to Buyback

1. Town Clerk/Finance Officer Kimberly Cockrell presented a letter to the Board from Mr. Thomas and Mrs. Beverly Gordon in which they were requesting to sell back two lots. On May 20, 2009, the lots located northwestern in lot #15 in block F were purchased by Mr. Thomas and Mrs. Beverly Gordon from the Town for the amount paid of \$200 each, or \$400 total. (Article 4- Transfer of Lots, Section 4.1 Lots Transfer Provision states “The Town will repurchase unused burial rights from an owner who desires to sell these rights”. Commissioner Larris Tolson made the motion to buyback the cemetery lots. Commissioner Rachel Craddock seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

X. Closed Session – N C G. S. §143-318.11(a) (6) Personnel

Around 8:35 p.m., Commissioner Larris Tolson made a motion to enter Closed Session in pursuant of NC G.S. §143-318.11(a) (6) Personnel. Commissioner Rachel Craddock seconded. Motion unanimously passed. 5 Ayes – 0 Nays.

Around 9:01 p.m., Commissioner Larris Tolson made the motion to end Closed Session in pursuant of NC G. S. §143-318.11(a) (6) Personnel. Commissioner Mary Allen seconded. Motion unanimously passed. 5 Ayes – 0 Nays.

XI. Board Comments – None

XII. Adjourn

Commissioner Mary Allen moved to adjourn at 9:02 p.m. Motion unanimously passed. 5 Ayes – 0 Nays.

Respectfully submitted by:

Kimberly Cockrell,

Town Clerk/Finance Officer